

GUIDELINES FOR APPLICANTS OF PRO BONO SERVICES

In order to comply with Government regulations pro bono services will not be made to:

- Individuals
- Organizations who do not hold a tax exemption under Internal Revenue Code Section (501) (c)(3) or qualify under Code Section 170(c)(1) or (c)(2)(B)
- Non-Governmental Political Organizations
- Organizations whose purpose is to influence legislation
- Any person or entity (whether listed above or not) that would cause such grant to be classified as a “taxable expenditure” under the Internal Revenue Code and the Treasury Regulations promulgated thereunder

As a general policy, services and nonprofit efforts will be given preference that are:

- Faith-based
- Located in the greater South Plains Region
- Dedicated to helping children and/or those with disabilities
- Dedicated to international relief efforts

To apply for a website donated in-kind with custom graphics, a website redesign, and other graphic design materials please submit this application to angie@webplantmedia.com. Services will be performed within a given year. Returning applicants cannot apply again.

Please Answer the Following Questions.

BACKGROUND OF ORGANIZATION

What is your mission? _____

What is your need for graphic/web design services? _____

What do you hope to accomplish through donated design services? _____

What is your annual budget? _____

PLEASE FILL OUT THE FOLLOWING INFO

Name of Organization _____

Years in Existence _____ Location of Organization _____

Contact Person _____ Phone Number _____

Existing Website _____ Email _____

If applying for web design services, please submit our Website Inspiration Form as well!